

### Guidelines for Integrated Vaccination and Vitamin A Teams

These sample guidelines provide instructions for an integrated poliovirus vaccination (mOPV2) and vitamin A supplementation campaign in the context of the COVID-19 pandemic. You can update these guidelines to meet the needs of your integrated campaign.

**Teams**

▪ Each team is composed of 2 members: one vaccinator and one volunteer.

**Team Member 1**

▪ Carries mOPV2 vials with frozen ice packs in vaccine carrier

▪ Carries Vitamin A capsules (100,000 IU/200,000 IU)

▪ Vaccinates children with mOPV2

▪ Doses children with Vitamin A as appropriate with age (100,000 IU=6-11 months & 200,000 IU=12-59 months)

▪ Keeps empty vials in a separate carrier bag/Ziplock

▪ Monitors ice packs and vaccine vial monitor (VVM) status of vaccines *(see page 3)*

**Team Member 2**

▪ Announces arrival of team

▪ Asks for all children under 5 years of age

▪ Fills tally sheets (separately for mOPV2 and Vitamin A)

▪ Keeps tally sheets clean/tidy

▪ Marks the base of the right little fingernail of all vaccinated children with indelible marker

▪ Marks houses - R2 without a circle around it (if you have to revisit the house)

▪ Marks houses - R2 a circle around, if all children in the house are vaccinated

▪ Asks about any case(s) of weakness in limbs (acute flaccid paralysis (AFP)) of children <15 years and report

▪ Reminds mothers/caregivers to continue with routine childhood services

▪ Reminds caregivers about hand washing with soap under running water and/or use of hand sanitizers

▪ Reminds caregivers to avoid crowded places and wear face masks always in public places as a measure to prevent COVID-19

**Each Team Should Have**

▪ A map showing catchment areas and their movement plan

▪ Total number of children targeted for the campaign

▪ Targeted number of children for each day (based on microplan)

▪ Vaccine carrier with 4 frozen ice packs with foam

▪ Hand sanitizer(s) and 2 face masks per team member per day

▪ Adequate quantity of mOPV2 with droppers (daily target + 10% extra for all logistics)

▪ Adequate quantity of Vitamin A (both 100,000 IU and 200,000 IU capsules) in a pack with scissors

▪ Pieces of chalk (4 white and 2 colored per team per day) to mark houses visited

▪ Pencils/pens for recording on tally sheet

▪ Indelible markers to mark children who have been vaccinated

▪ Enough tally sheets (average of two per team per day for both)

**Every day, before starting, the team should check the following:**

▪ Route plan for the day

▪ Targeted number of children for the day

▪ Number of houses to be re-visited

▪ Any other information from the team supervisor

**On entering a house:**

▪ Introduce the team and explain the purpose of the visit

▪ Sanitize your hand before and after vaccinating EACH child

▪ Assure caregivers that repeated doses of polio vaccine are beneficial and not harmful

▪ Indicate the place of visit on the tally sheet and enquire about all children less than 5yrs in household including visitors

▪ Give two drops of mOPV2 to every child under 5 years

▪ Mark the base of the right little fingernail of children vaccinated

▪ Arrange a time to revisit a house if there is any child less than 5 years in the household who could not be vaccinated

▪ Ask for children aged 0-15 years with weakness in the limb/limbs occurring within the last 4 weeks (if yes complete AFP information on tally sheet and notify supervisor)

**Before leaving a house the team:**

▪ Asks about any case(s) of weakness in limbs (AFP) of children less than 15 years and report

▪ Reminds mothers/caregivers to continue with routine childhood services including Vitamin A supplementation

▪ Reminds caregivers about hand washing with soap under running water and/or use of hand sanitizers

▪ Reminds caregivers to avoid crowded places and wear face masks always in public places as a measure to prevent COVID-19

▪ Marks the house R2 with no circle if there are some children less than 5 years who have not been vaccinated

▪ Marks the house R2 with a circle around it if all children less than 5 years have been vaccinated

▪ Informs caregivers to report to the nearest health facility if he/she observes any adverse event after vaccination

▪ Makes arrangements for a revisit as soon as possible, if the house was not fully completed

▪ Thanks parents/caregivers for their cooperation

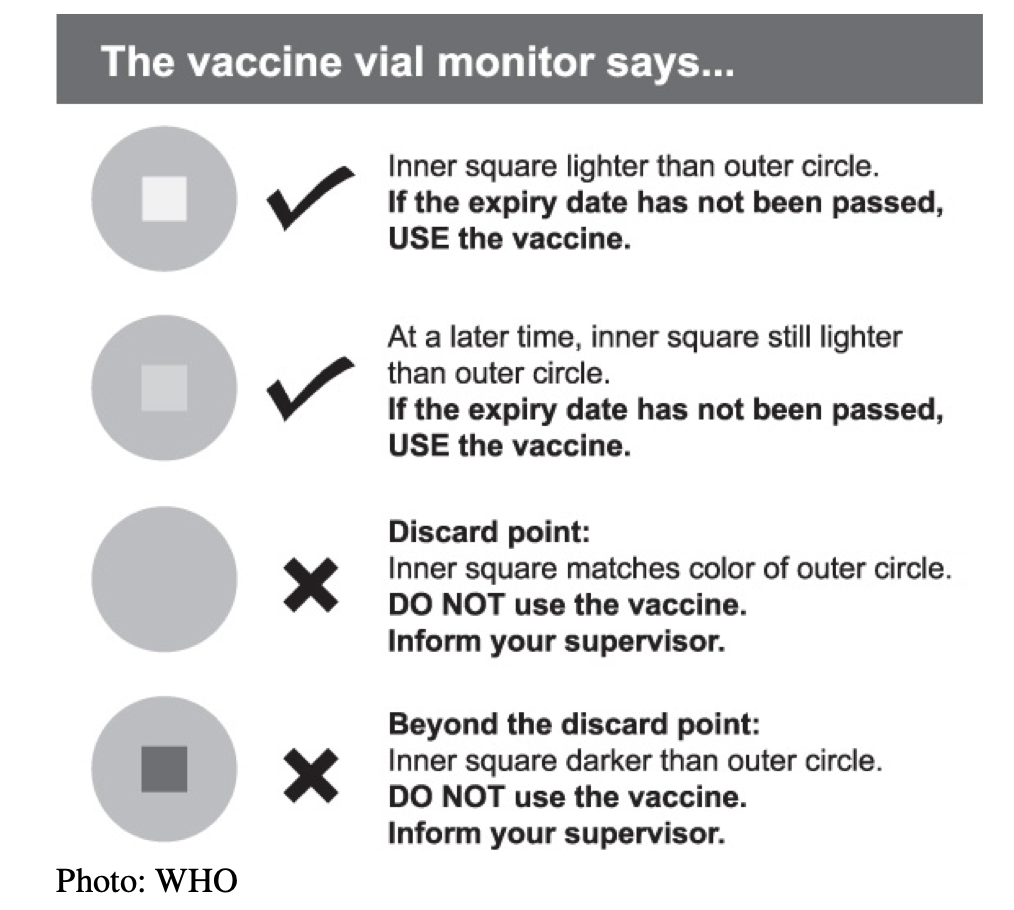
**At the end of the day the team should**

▪ Complete other information on both tally sheets including houses to revisit

▪ Report to supervisor and review performance. Were targets met?

▪ Report on any difficulties and plan solutions with the supervisor

▪ Discuss the next day’s activities including revisits with the supervisor



**POINTS TO REMEMBER WHEN CONDUCTING HOUSE–TO-HOUSE VISITS:**

**In conducting house-to-house visits:**

▪ Enquire about all children under 5 years and provide them services

**If all children less than 5 years in a house are not reached with service:**

▪ Plan revisit with relatives or neighbors

**In markets, schools, streets, hospitals, churches, mosques, farms, etc.:**

▪ Vaccinate all children under 5 years seen

▪ Dose with Vitamin A appropriately (100,000 IU for 6-11 months & 200,000 IU for 12-59 months)

**Ensure quality of vaccine:**

▪ Always keep vaccines in vaccine carrier with frozen ice packs

▪ Do not use vaccines with VVM at Discard Point or Beyond Discard Point.

▪ Do not use vaccines without labels

▪ Check the expiry date of vaccines (NB: Do not use expired vaccines)

**Ensure you retrieve all vaccines:**

∙ Ensure accountability of all vaccines daily

o Empty vials

o Opened vials (partially used)

o Unopened (irrespective of VVM stage)

o Broken vials

**Acknowledgements**

Adapted with gratitude from a tool developed by UNICEF Ghana and Ghana Health Services (GHS) as part of an integrated polio vaccination and vitamin A supplementation campaign. UNICEF Ghana and the GHS’s original case study and report, developed with the support of the Health Campaign Effectiveness Program, is available here: <https://campaigneffectiveness.org/research_project/lessons-from-the-integrated-campaign-of-mono-oral-polio-vaccine-type-2-mopv2-and-vitamin-a-supplementation/>